

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

4:14 pm Selectmen's Meeting – December 26, 2012 – Work Session (Wednesday)

Present: Chairman George Cummings, Selectman Bruce Johnson and Selectman Roy Fanjoy. Also present were Financial Administrator Wendy Pinkham and Police Chief Robert Dupuis.

Chairman Cummings advised that this meeting was to review the most recent copy of the proposed budget.

Mrs. Pinkham advised that she called the Town of Hopkinton for the last quarterly bill and has received a tentative bill of \$16,000 plus, noting that the revenue for the "pay by bag" for Hopkinton is not included and will probably not be accounted for until the first quarter of 2013. She further discussed possible Capital Outlay items relative to the landfill for 2013 that are not clear at this time. Chairman Cummings noted the "break room" that was proposed last year with Selectman Johnson advising that it is being worked on at this time by the employees as time allows.

Mrs. Pinkham noted the \$15,000 in the proposed 2013 budget to be put in the Fire Truck Capital Reserve. This money will come from surplus as it was the revenue received from the sale of the old fire truck in 2012.

The Board reviewed the "bottom line" remaining in 2012 discussing what surplus might be available. Chairman Cummings pointed out that the tighter the budget, the less surplus is available and could even result in the necessity to go to DRA to go over the approved budget. There was discussion on the percentage of surplus kept when the tax rate is set.

Chairman Cummings recommended the Board review the encumbrances realizing that this money will be subtracted from the bottom line as well as the anticipated payment to Hopkinton for the landfill. Mrs. Pinkham noted that she has a printout to be signed by the Board of the encumbrances should the Board so vote. She advised that Chief Dupuis has two purchase orders on the list; the request for cemetery supplies/repairs; and a contract provided by the Agricultural Commission totaling \$3,651.12. After lengthy discussion regarding the cemetery encumbrance, Selectman Fanjoy voted to encumber \$1,000 for the cemetery supplies/repairs; seconded by Selectman Johnson and approved. The Board discussed meeting with the Cemetery Commissioners to explain their expenses. Mrs. Pinkham will request Brenda Silver to meet with the Board. Discussion ensued regarding the Agricultural Commissioner's encumbrance. Selectman Johnson made a motion to encumber the requested \$500 for the Agricultural Commission; seconded by Selectman Fanjoy and approved. The Board then signed the approved encumbrance's sheet provided by Mrs. Pinkham for a total of \$1,500.

Chief Dupuis explained what made up the two purchase orders for his request of the encumbrance from 2012. The Board decided to pay for these two purchase orders from the 2012 budget as opposed to encumbering the funds.

The Board continued an overview of the budget making further adjustments. There was further discussion regarding Emergency Management related items and budget; highway block grant; FEMA reimbursement; building inspection fees; electricity costs for outdoor lighting; library; payroll; etc.

5:50 pm Selectman Johnson made a motion to adjourn this portion of the meeting, seconded by Selectman Fanjoy and approved.

George C. Cummings, Chairman
BOS/jj

Bruce G. Johnson

Roy E. Fanjoy

BOS Initials:

G. C. Cummings

B. G. Johnson

R. E. Fanjoy